

# Elk Creek Watershed Council

## Board of Directors Meeting Minutes

November 19, 2019

### Board Attendance

× Marvin Akins	✓ Brad Chapman	✓ Cindy Johnsrud	✓ Bob Rundell
× Susan Applegate	× Joe Coons	× John Kittelman	✓ Gene Zuiches
✓ Nick Botner	× Kittie Coons	✓ James Mast	
× Harold Burris	✓ Linda Galetti	✓ Rick Reinhart	

### Others in Attendance

Rich Galetti. Lee Russell

### Meeting Minutes

The Board approved the November 2019 meeting minutes (motion by Gene Zuiches, seconded by Brad Chapman).

### Treasurer's Report

The Board approved the Treasurer's Report of November 14, 2019, and the Accounts Payable, with the addition of \$5,460 to Rundell Inc. for final work on the Hardscrabble Creek bridge (motion by Gene Zuiches, seconded by Brad Chapman).

Beginning Balance: 1 October 2019		\$43,141.43
Deposits:	\$153,098.98	
Checks:	(\$43,607.49)	
Ending Balance: 31 October 2019		\$152,632.92
Deposits		\$0
Outstanding Checks		(\$65,499.56)
Balance		\$87,133.36
Accounts Receivable	\$18,359.98	
Accounts Payable	(\$7,402.50)	
Fund Balance		\$98,090.84

### Executive Committee and Council Business

James Mast reported that the Executive Council is working through the issue with the contractors.

### Bureau of Land Management

Jeff McEnroe had nothing to report.

Oregon Department of Fish and Wildlife

Eric Himmelreich had nothing to report.

Douglas Soil and Water Conservation District

Walt Barton had nothing to report

Council Coordinator

Jen Bailey missed the meeting due to illness.

Executive Director

Lee Russell reviewed the Executive Director's report (*see attached*).

Old Business

The Strategic Restoration Action Plan will be sent to all board members for their review.

New Business

None

Adjournment

# Elk Creek Watershed Council

## Council Coordinator Report

November 19, 2019

### Restoration

#### 1. Jack and Hardscrabble Creeks Restoration

- The gateposts for the approach to the new bridge on Hardscrabble Creek have been installed.
- Off-channel watering facilities on Upper Jack Creek will be completed next year.
- Tree, shrub and willow planting this winter.
- No news yet on using ODOT mitigation money on Johney Creek culvert replacement.

#### 2. Clover Creek Livestock Water Improvement

- Project completion report and fund request being finalized.

#### 3. Turkey Crick Livestock Water

- Received final receipts from rancher. Working on project completion reporting and final fund request.

#### 4. Kennerly Stream Protection

- In progress.

#### 5. Lower Jack Creek Livestock Water

- Will happen next year.

#### 6. Ellenburg Creek Habitat Improvement

- Resubmitted OWEB grant application, addressing the Regional Review Team's concerns.

#### 7. Buck Creek Fish Passage

- Will electroshock in March to check for presence of coho.

#### 8. Big Tom Folley Instream Restoration

- Lee Russell submitted an OWEB technical assistance grant for development of a Big Tom Folley restoration action plan.

#### 9. Elk Creek Off-Channel Habitat

- Potential restoration project to create seasonal flooding on Elk Creek above Susan Applegate's property. Assessing costs.

#### 10. Yoncalla Oil Spill Funds

- Working with Susan Applegate on a project to drain her pond to remove invasive species harming the western pond turtle.

#### 11. OWEB Small Grant Program

- Will be focusing on several new projects to help agricultural landowners.

## Council Support

1. DNA Study – preparing to sell or donate equipment purchased for the DNA Study.

## Communications and Outreach

1. Landowner Free Lunch
  - Lining up speaker(s) for the Landowner Free Lunch program on Saturday, March 14<sup>th</sup>.
2. Brochure
  - New brochure will be sent out prior to the Landowner Free Lunch.

# Executive Director Report

19 November 2019

## Watershed Council Assessment & Planning Projects:

### I.) Cascade Environmental Data Evaluation & Restoration Plan:

- A draft of the Restoration Action Plan for the Elk Creek Watershed was presented at the last council meeting. The Council should approve the draft.
- The Plan can be used to guide the Council's annual Action Plan.

### II.) Landowner Outreach and Education Grant (BLM):

- Cascade has used some of this grant to develop the presentation materials that we presented to Seneca for restoration in Ellenburg Creek.
- This format can be used in the development of landowner outreach materials for any subwatershed.

### III.) Watershed Assessment/Bioassessment (BLM):

- Cascade Environmental is reviewing and entering the data into the GIS database.
- Ecosystems NW has provided anecdotal summaries of the survey.
- I'm preparing a report for Seneca that will give Ted Reiss an overview of the fish use and distribution, habitat conditions, and past restoration projects and their effectiveness.

## Watershed Council Partnerships & Fiscal Management:

### IV.) OWEB Council Support Grants:

- The first payment request for the 2019-2021 biennium has been submitted.

### V.) Douglas County CREP:

- Applications for the 2020-2021 biennium were submitted on September 13<sup>th</sup>. This grant will fund the Douglas County CREP Technician.
- The application was approved for \$170,060, and OWEB is working on the details of the funding.

### VI.) Oregon Weed Board Grants (2019):

- The 2019 Weed Board work has been completed.
- Final report need to be submitted.

### VII.) Oregon Weed Board Grants (2020):

- Applications are due December 16<sup>th</sup>.
- I've been working with ODA to work out the details of managing the program and how it will be funded.

### VIII.) NRCS Farm Bill Assistance:

- The July-September payments have been received.

**IX.) Umpqua Basin Focused Investment Partnership:**

- Kevin Keller (PUR Interim Executive Director) has started to move the Umpqua FIP forward. He has submitted an application to OWEB or a capacity-building grant that will fund the development of a “Coho Business Plan” that will focus on coho restoration in the Umpqua Basin.
- If funded, this plan could bring more money into the Umpqua for coho restoration, but how this might benefit the Council is still unclear. Typically these plans focus on a single Independent Coho Population, but there are four independent populations in the Umpqua.

**Watershed Council Organizational Development:**

**X.) Strategic Planning:**

- The Council needs to consider some long-range planning. Articulating even a rudimentary vision for what the council should look like in the future can help shape strategies to achieve council goals. Planning can also clarify obstacles, and strategies to overcome them.
- The strategic plan should also establish the Council’s priorities, and guide the expenditure of resources to achieve priority goals.
- This plan, and the process to develop it, needs to be generated by the Council Board. The Council should consider hiring a consultant to facilitate the process.

**XI.) Action Plan:**

- The Council’s 2018 Action Plan is obsolete and needs to be updated.
- The Action Plan should reflect the goals and objectives of the Strategic Plan, and the actions should be based on the Restoration Action Plan.