

Elk Creek Watershed Council

Board of Directors Meeting Minutes

July 16, 2019

Board Attendance

× Marvin Akins	✓ Brad Chapman	✓ Cindy Johnsrud	✓ Bob Rundell
× Susan Applegate	× Joe Coons	✓ John Kittelman	✓ Gene Zuiches
✓ Nick Botner	× Kittie Coons	✓ James Mast	
× Harold Burris	✓ Linda Galetti	✓ Rick Reinhart	

Others in Attendance

Jen Bailey, Lee Russell

Meeting Minutes

The Board approved the June 2019 meeting minutes (motion by Gene Zuiches, seconded by Rick Reinhart).

Treasurer’s Report

The Board approved the Treasurer’s Report of July 10, 2019, and the Accounts Payable, with the addition of \$2,947 to Cecil Liesinger, \$2,947 to Bill Nash, \$2,900 to Rundell Inc. and \$450 to the Sunnydale Grange (motion by Gene Zuiches, seconded by Rick Reinhart).

Beginning Balance: 1 June 2019		\$76,002.56
Deposits:	0.00	
Checks:	(\$165.00)	
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Ending Balance: 30 June 2019		\$75,837.56
Deposits		\$0.0
Outstanding Checks		(\$974.00)
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Balance		\$74,863.56
Accounts Receivable	\$45,753.27	
Accounts Payable	(\$48,324.35)	
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Fund Balance		\$72,292.48

Executive Committee and Council Business

James Mast deferred discussion of current issues to later on in the meeting.

Bureau of Land Management

Jeff McEnroe has been out of the office.

Oregon Department of Fish and Wildlife

Eric Himmelreich and an ODFW intern are ready to start Hardscrabble Creek instream work this week.

Douglas Soil and Water Conservation District

Walt Barton completed the design for the Jack Creek livestock crossing, which has been approved by the landowner.

Council Coordinator

Jen Bailey reviewed the Council Coordinator's report (*see attached*). The Board discussed Lee Russell's proposal to sell trees with rootwads (in addition to logs) to the watershed council for the Jack and Hardscrabble Creeks Restoration project. While trees with rootwads are clearly worth more than logs of the same size, there's no established method of determining their monetary worth. The Board and Lee could not agree upon a price.

Executive Director

Lee Russell reviewed the Executive Director's report (*see attached*). The rapid bioassessment survey on Big Tom Folley will start next week.

Old Business

None

New Business

The proposed amendment to the bylaws to include correct references to the Oregon Revised Statutes will be addressed at next month's Board meeting.

Adjournment

Elk Creek Watershed Council

Council Coordinator Report

July 16, 2019

Restoration

1. Jack and Hardscrabble Creeks Restoration

- Finally submitted edits to OWEB grant application. The last issue was metrics for upland management (livestock water).
- Revised plan for off-channel livestock water. Since the original grant application, two perennial springs have been identified on the upper Jack Creek agricultural land. These springs will be developed, along with hardened watering troughs. The landowner and I plan to install the nose pumps as a 'proof of concept' for the rancher, but they are no longer part of the formal OWEB plan.
- Re-re-flagged Jack Creek sites, due to new fencing and livestock damage.
- Prepped Jack Creek ag land for log staging.
- Sourced remaining logs needed for the project. Most are coming from Bill Nash.
- Working with three self-loaders, but they've had limited availability until this week, so just seven loads had been delivered by the end of last week. All logs will be in place at Hardscrabble and Lower Jack Creek by the end of this week. Logs coming from off-site for upper Jack Creek expected by the end of next week.
- Working with Lee Russell on how many trees with rootwads may be supplied from his property. He needs Bill Nash's skidder to move them, but Bill has been busy logging (for us).
- Filed ODF notification of the project.
- Walt Barton completed the engineering design for the Jack Creek railcar bridge. Staked location with him. Submitted Fish Passage Form to ODFW. Bob Rundell is installing the bridge for the landowner; the work will be done at the same time as the instream work on upper Jack Creek. A crane will be used to place the bridge on the abutments.
- The concrete bridge for Hardscrabble Creek will be ready the week of August 5th.
- Instream work was originally scheduled to begin July 15th, due to Eric Himmelreich's availability. Eric has just injured an ankle, and doesn't know yet how much he'll be able/allowed to get around. Hopefully on target to start instream work next week. Working with contractor to coordinate instream work with bridge work.
- Communicating with landowner about their work on Jack Creek – brush removal, fencing, etc.
- Working on tree and shrub plant order for upper Jack Creek.

2. Lower Jack Creek Livestock Water

- Got County Land Use permit from the Douglas County planning department.
- Landowner will begin this project in August.

3. Kennerly Stream Protection
 - Got County Land Use permit from the Douglas County planning department.
 - Need a kick-off meeting with Walt Barton and the landowner.
4. Turkey Crick Livestock Water
 - Got County Land Use permit from the Douglas County planning department.
 - Rancher has started work on the project, ordered the materials, and will begin the new pipeline this week.
5. Clover Creek Livestock Water Improvement
 - Got signed grant agreement from OWEB.
 - Got County Land Use permit from the Douglas County planning department.
6. Ellenburg Creek Habitat Improvement
 - The OWEB Regional Review Team site visit was rescheduled to this Wednesday, July 17th.
 - Will survey for juvenile coho above the bedrock ledge with Eric Himmelreich. Seneca has expressed interest in future work upstream.
 - Working on getting Ellenburg Creek back on ODFW's list of surveyed streams, excluding the first .4 of a mile for which permission to access is denied.
7. Buck Creek Fish Passage
 - Need to survey for juvenile coho above the bedrock channel – would still like survey crew's help with this.
8. Big Tom Folley Instream Restoration
 - John Runyon, Lee and I met again with Seneca's Timberlands Manager about our watershed restoration strategy and plans. He gave us the access permit for the rapid bioassessment survey on Seneca's land in Big Tom Folley. He will write a letter of support for an October 2019 technical assistance OWEB grant to analyze the data and develop an action plan for Big Tom Folley.
9. Yoncalla Oil Spill Funds
 - Douglas County Natural Resources may be developing a project on my property to spend Yoncalla Oil Spill Funds on habitat improvements for amphibians.
10. 2019–2021 Small Grant Program
 - Contacted team lead about the Umpqua Small Grant team getting re-established for the 2019–2021 biennium.

Council Support

1. Bylaws
 - After an inquiry from Brad Chapman about the bylaws, I reviewed our bylaws to ensure they were up-to-date with any new requirements. The only change is to correct the references to the Oregon Revised Statutes related to watershed councils, which were re-numbered back in 2011. I've prepared amended bylaws for the board to approve.

Communications and Outreach

2. Landowner Contacts

- Have two pending landowner site visits.

3. Web Site

- Updated web site for the first time in a while, with meeting minute, reports.

4. Brochure

- I have been back on this.

5. Landowner Free Lunch

- I will reserve the Drain Civic Center for the next lunch program in late March 2020.

Executive Director Report

16 July 2019

Outstanding OWEB Small Grants:

- I.) Yoncalla Creek Livestock Crossing: (#07-16-007)
 - A monitoring report will be submitted in 2020.
- II.) Fitch Creek Culvert Removal: (#07-16-008)
 - A monitoring report will be submitted in 2020.
- III.) Lower Jack Creek Livestock Water: (#07-18-001)
- IV.) Kennerly Stream Protection: (#007-18-002)
- V.) Turkey Crock Livestock Water: (#07-18-003)
- VI.) Clover Creek Livestock Water: (#07-18-004)

OWEB Restoration Grants:

- VII.) Jack and Hardscrabble Creeks Restoration: (#219-2029)
 - The grant application was approved by OWEB for \$342,703.
 - The bridge for Hardscrabble Creek has been ordered.
 - OWEB required some edits to parts of the application. When these have been completed, we should get a grant agreement.
- VIII.) Ellenburg Creek Instream Restoration: (#220-2009)
 - The OWEB Restoration Grant was submitted on April 29th. The total request was for \$183,375.
 - Seneca has agreed to donate lots of 30-40 year-old trees that went down in the snow storm. This should make it a great project.
 - Regional Review Team tour is next week.

Watershed Council Assessment & Planning Projects:

- IX.) Cascade Environmental Data Evaluation & Restoration Plan:
 - We met with Seneca to show them the results of our habitat analysis on Ellenburg Creek, and how we will use this to prioritize restoration in the Elk Creek Watershed.
 - John Runyon has submitted a draft of the restoration action plan for the Elk Creek Watershed. I'm working on reviewing it.
- X.) Landowner Outreach and Education Grant (BLM):
 - Cascade has used some of this grant to develop the presentation materials that we presented to Seneca for restoration in Ellenburg Creek.
 - This format can be used in the development of landowner outreach materials for any subwatershed.

XI.) Watershed Assessment/Bioassessment (BLM):

- We are working on a schedule to conduct a bioassessment survey in Big Tom Folley Creek. We would like to start in late July or early August.
- We have permissions and permits from Seneca.

Watershed Council Management:

XII.) OWEB Council Support Grant:

- The final fund request for the 2017-2019 biennium has been submitted.
- OWEB has reviewed our application and determined that we have met their merit qualifications. We will be recommended for full funding for 2019-2021 - \$122,900.

XIII.) Douglas County CREP:

- The quarterly reports and fund requests for the April to June quarter have been submitted.

XIV.) Oregon Weed Board Grants:

- The final reports and payment requests for the 2018 Weed Board grants have been submitted.
- Applications for the 2019 Weed Board grants were submitted to OWEB in December. Only the Woolly Distaff - Patterson's Curse application was approved - \$48,576.

XV.) NRCS Farm Bill Assistance:

- The OWEB application for supplemental support for the NRCS was approved.
- At this point, the CREP Technician will work with the NRCS District Conservationist to perform the work, Douglas SWCD will bill the Council, and the Council will bill OWEB.
- This is similar to the way the Douglas County CREP program is set up.
- We're working on a reporting format for the program.

XVI.) Umpqua Basin Collaborative:

- The Umpqua Basin Collaborative has not met for more than a year. Until someone steps up to provide the leadership to move this forward, the Umpqua will not be able to submit an application for an OWEB implementation grant.