

# Elk Creek Watershed Council

## Board of Directors Meeting Minutes

November 20, 2018

### Board Attendance

× Marvin Akins	✓ Brad Chapman	× Cindy Johnsrud	× Bob Rundell
× Susan Applegate	✓ Joe Coons	× John Kittelman	✓ Gene Zuiches
✓ Nick Botner	✓ Kittie Coons	× James Mast	
× Harold Burris	✓ Linda Galetti	× Rick Reinhart	

### Others in Attendance

Lee Russell

### Meeting Minutes

The Board approved the September 2018 meeting minutes (motion by Gene Zuiches, seconded by Brad Chapman).

### Treasurer's Report

The Board approved the Treasurer's Reports of September 18, 2018 and November 10, 2018 and the Accounts Payable (motion by Brad Chapman, seconded by Gene Zuiches).

Beginning Balance: 1 October 2018		\$179,659.85
Deposits:	\$0.0	
Checks:	(\$99,601.57)	
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Ending Balance: 31 October 2018		\$80,058.28
Deposits		\$11,205.75
Outstanding Checks		(\$8,541.89)
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Balance		\$82,722.14
Accounts Receivable	\$46,501.25	
Accounts Payable	0.0	
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Fund Balance		\$129,223.39

### Executive Committee and Council Business

James Mast was not present.

### Bureau of Land Management

No new report.

Oregon Department of Fish and Wildlife

No new report.

Douglas Soil and Water Conservation District

No new report.

Council Coordinator

Jen Bailey was not present.

Executive Director

Lee Russell reviewed the Council Coordinator and Executive Director reports (*see attached*).

Old Business

None

New Business

The Board cancelled the December 2018 meeting.

Adjournment

# Elk Creek Watershed Council

## Council Coordinator Report

November 20, 2018

### Restoration Projects

1. Lower Jack Creek Erosion Control
  - The tree revetments were installed October 15–18<sup>th</sup> (230 Noble firs secured with manila rope cabled to t-posts, plus 230 willow stakes). Worked with BLM, DSL, OCOE, ODFW and NMFS to secure necessary permissions. Many thanks to Walt Barton for technical assistance and funding via a BLM RAC grant. Willamette Valley Forestry did a good job harvesting and placing the trees.
2. Fitch Creek Culvert Removal
  - Planted a few willows at the site. This project is now complete.
3. Buck Creek Fish Passage
  - Rapid bioassessment crew will survey for juvenile coho next summer.
4. Jack and Hardscrabble Creeks Restoration
  - Re-submitted the OWEB grant application.
  - Walt Barton is designing a railcar bridge on Jack Creek for the landowner. I will secure ODFW and NMFS fish passage approval of the engineering design.
5. Lower Jack Creek Off-Channel Watering – due December 15
  - Umpqua SWCD has completed its outstanding OWEB reports, so funding will be available for the Umpqua Small Grant team. This is wonderful news! The application deadline is December 15<sup>th</sup>, 2018.
  - OWEB Small Grant to install off-channel livestock watering system, to accompany landowner's riparian fencing.
6. Rice Creek Mud Management – due December 15
  - OWEB Small Grant to re-design a livestock feeding area to minimize run-off, by installing barn gutters, culvert, berms and some fencing. Walt Barton is providing technical assistance.
7. Turkey Crick Off-Channel Watering – due December 15
  - OWEB Small Grant to extend off-channel livestock watering system.
8. Clover Creek Off-Channel Watering
  - Potential OWEB Small Grant to address ranch improvements. Met with landowner.
9. Ellenburg Creek Habitat Improvement – due April 2019
  - Tom Woolley has removed the log jammed on top of the bedrock ledge on his property, which is currently a fish barrier. Hopefully this will restore fish access to the upper

Seneca parcel. The rapid bioassessment survey crew will check for juvenile coho next summer.

- Awaiting permission from Seneca to access their property, to begin working with them on project planning for an OWEB grant application in the spring.
- Expecting Cascade Environmental to follow up with Seneca, to engage their interest in restoration work with us.

#### 10. Lower Jack Creek Instream Habitat

- Eric Himmelreich has designed eight instream sites, with 46 40' logs and 185 boulders. Exploring options for funding this work, possibly combined with riparian work.

#### 11. Yoncalla Oil Spill Funded Projects

- There is \$180,000 remaining in this fund for wetland-oriented projects. No action on this yet.

### Communications & Outreach

#### 1. Brochure

- Susan Applegate will help design a tri-fold brochure on the watershed council, to be mailed to everyone in the watershed early next year.

#### 2. Coho-ho Christmas Trees

- Contacting school districts re this program.

# Executive Director Report

20 November 2018

## Watershed Council Restoration Projects:

- I.) **Fitch Creek Culvert Removal: (#07-16-008)**
- Final report and fund requests have been submitted to OWEB.

## Outstanding OWEB Small Grants:

- II.) **Bills Creek Habitat Improvement: (#07-14-005)**
- A monitoring report will be submitted in 2019.
- III.) **Zuiches Riparian Improvement: (#07-14-006)**
- A monitoring report will be submitted in 2019.
- IV.) **Yoncalla Creek Livestock Crossing: (#07-16-007)**
- A monitoring report will be submitted in 2020.

## Watershed Council Assessment & Planning Projects:

- V.) **Cascade Environmental Data Evaluation & Strategic Plan:**
- Cascade Environmental has entered all the data from the ODFW stream surveys, and from our surveys completed in 2015 and 2016, and developed a GIS-database to summarize and query the data.
  - They are working on running ODFW's HabRate model on the data to identify the quality of the habitat in reaches throughout the watershed.
  - From this, Cascade will help develop a multi-year restoration strategy for the Council. This will be a big step in moving the Council away from a totally opportunistic approach to restoration, and form the basis for a strategic approach, something that OWEB expects from what it considers to be a "high functioning council."
- VI.) **Big Tom Folley Assessment and Restoration Planning: (#219-2042)**
- We submitted an OWEB Technical Assistance grant to do bioassessment data collection, and to develop a detailed restoration plan, for Big Tom Folley Creek. This will be presented to Seneca Jones land managers to gain their support for restoration projects in the Big Tom Folley Watershed.
- VII.) **Watershed Assessment/Bioassessment (BLM):**
- We still have funding to complete another 10-15 miles of stream survey. This can be used to match OWEB-funded survey work in Big Tom Folley in summer of 2019.

## Watershed Council Capacity Grant:

### VIII.) OWEB Council Support Grant:

- OWEB is proposing some changes to its council support program. Requirements for annual work plan updates may be reduced.

## Umpqua Collaborative:

### IX.) Umpqua Basin Focused Investment Partnership:

- The Umpqua Basin Partnership is now the “Umpqua Basin Collaborative.”
- There have been no meetings since the May 17<sup>th</sup> meeting that drafted the Memorandum of Understanding that the signing agencies agreed to work together to develop a regional watershed restoration plan.
- The next step will be to begin developing the governance documents that will guide *how* the organizations will work together and make decisions.
- PUR has submitted an application to the Bureau of Reclamation on behalf of the Collaborative for funds to hire a facilitator for two years. The goal will be the development of the governance documents to define the organizational structure, and the responsibilities of the members, in implementing restoration strategies at a basin-wide scale.
- If the Council moves forward with the proposal to work with Cascade Environmental to develop a medium-to-long-term restoration strategy, this will be incorporated into the Umpqua Basin Collaborative’s restoration plan, and will allow the Council to be able to take full advantage of the potential funding opportunities of the FIP

## Fiscal Agent Programs:

### X.) Douglas County CREP:

- The quarterly reports and fund request for July-September have been submitted, and the check received.

### XI.) Oregon Weed Board Grants:

- The interim reports for the Weed Board grants were submitted 30 September. The fund requests for the next installment (25%) have been submitted. Payment for one of the grants has been received, the other is being processed.

### XII.) BLM Assistance Agreement:

- Our current BLM Assistance Agreement has a balance of \$62,784.00 for bioassessment work, and for habitat improvement in Jack Creek. This agreement expires in September, 2021.

### XIII.) Administrative:

- *Federal 990 Tax Forms:* [December 2018] Any Director that wants a copy of our annual federal tax forms should contact me.
- *Oregon State Tax Forms:* [December 2018]
- *BLM Assistance Agreement Annual Report:* [January 2019]
- *OWEB Annual Report:* [January 2019]