

# Elk Creek Watershed Council

## Board of Directors Meeting Minutes

April 17, 2018

### Board Attendance

× Susan Applegate	✓ Joe Coons	✓ John Kittelman	× Gene Vroman
✓ Nick Botner	✓ Kittie Coons	✓ James Mast	✓ Gene Zuiches
× Harold Burris	✓ Linda Galetti	✓ Rick Reinhart	
✓ Brad Chapman	× Cindy Johnsrud	v Bob Rundell	

### Others in Attendance

Jen Bailey

### Board of Director Elections

The Board approved the election of Directors: Nick Botner, Harold Burris, Brad Chapman, Kittie Coons, Cindy Johnsrud, Bob Rundell, Susan Applegate (Alternate) and Linda Galetti (Alternate). Motion by Gene Zuiches, seconded by Brad Chapman.

The Board approved the election of Officers: James Mast (Chair), Joe Coons (Vice Chair), Cindy Johnsrud (Treasurer), Kittie Coons (Secretary). Motion by Gene Zuiches, seconded by Rick Reinhart.

### Meeting Minutes

The Board approved the March 2018 meeting minutes (motion by Gene Zuiches, seconded by Linda Galetti).

### Treasurer’s Report

The Board approved the Treasurer’s Report of April 17, 2018 and the Accounts Payable (motion by Rick Reinhart, seconded by Joe Coons).

Beginning Balance: 1 March 2018		\$65,868.48
Deposits:	\$73,000.10	
Checks:	(\$50,432.69)	
Ending Balance: 31 March 2018		\$88,435.89
Deposits		\$5,115.26
Outstanding Checks		(2,847.50)
Balance		\$90,703.65
Accounts Receivable	\$10,000	

Accounts Payable	(\$15,189.94)
Fund Balance	\$85,513.71

#### Executive Committee and Council Business

James Mast reported that the executive committee has met twice in the last month, focusing on the upcoming Jack/Hardscrabble Creek grant application and the Rapid Bioassessment. They are discussing what we want to do, and where, in terms of additional rapid bioassessment surveys, identifying what is wrong with the streams and documenting it in the action plans.

#### Bureau of Land Management

Jeff McEnroe sent the following report: Cory Sipher, Roseburg District Fish Biologist, accepted a job as the District Fish Biologist for the NW Oregon BLM District. Roseburg BLM management has decided to hold off on filling his position until they do a thorough assessment of their current workforce. That means that Jeff McEnroe and Steve Clarke are going to have even larger workloads for now.

#### Oregon Department of Fish and Wildlife

Eric Himmelreich was not present. He continues to work with the watershed councils on In-stream designs.

#### Douglas Soil and Water Conservation District

Walt Barton was at the CONNECT conference.

#### Executive Director and Council Coordinator Report

Lee Russell was at the CONNECT conference. Jen Bailey reviewed the Executive Director's report (see attached).

#### Old Business

Board elections were held at the beginning of the meeting.

#### New Business

None.

#### Adjournment

# Executive Director Report

17 April 2018

## Current Watershed Council Restoration Projects:

- I.) **Fitch Creek Culvert Removal: (#07-16-008)(Lee Russell)**
- The project is complete. We may have to make some adjustments to the grade control weirs next summer.
- II.) **Yoncalla Creek Livestock Crossing: (#07-16-007)(Lee Russell)**
- The project is complete. The final report has been submitted. The fund request is submitted. OWEB wants documentation on the fencing.
- III.) **Buck Creek Fish Passage: (Jen Bailey)**
- The project is complete. Need final costs to close out the RAC grant.

## Projects in Development: (Jen Bailey)

- IV.) **Jack and Hardscrabble Creek Restoration:**
- The landowner has committed to fencing Jack Creek. Don Porior is finalizing the Hardscrabble bridge engineering design for ODFW fish passage sign-off. The OWEB grant application is due at the end of the month.
- V.) **Ellenburg Creek Habitat Improvement:**
- This project could complete restoration in Ellenburg Creek and build a working relationship with Seneca Jones Timber.
- VI.) **Sand Creek - Little Sand Creek:**
- We might consider doing some rapid bioassessment in these creeks since they are very productive coho streams.
- VII.) **Rock Creek:**
- Rock Creek may be a future area for restoration.
- VIII.) **Jack Creek Erosion Control:**
- Jan and Kevin Kelley own this property (formerly Hergert's), and we are also working with them to enroll in CREP.
- IX.) **Deer Creek Culvert Project:**
- Jen is working with Walt to develop a culvert project on Deer Creek that will be submitted to the OWEB Small Grant program.
- X.) **Rice Creek:**
- This is another possible Small Grant to address a manure management problem on Rice Creek.

### **Outstanding OWEB Small Grants: (Lee Russell)**

- XI.) **Bills Creek Habitat Improvement: (#07-14-005)**
- A monitoring report will be submitted in 2019.
- XII.) **Zuiches Riparian Improvement: (#07-14-006)**
- A monitoring report will be submitted in 2019.

### **Current Watershed Council Monitoring Projects:**

- XIII.) **Watershed Assessment/Bioassessment (BLM): (Lee Russell)**
- We have funding to complete another 10 miles next summer.
  - We need to select streams that will support the Council's long-term strategies and goals.
  - We also need to develop a template for presenting the bioassessment data to landowners.

### **Watershed Council Capacity Grant:**

- XIV.) **OWEB Council Support Grant: (Lee Russell)**
- March fund request has been received.

### **Watershed Action Planning:**

- XV.) **Umpqua Focused Investment Partnership: (Lee Russell)**
- OWEB is in the process of allocating 25% of its restoration budget to Focused Investments.
  - The Umpqua Basin Partnership met on March 23<sup>rd</sup>. We are trying to wrap up the strategic action plan that was funded by the OWEB capacity-building grant, and to begin developing the governance documents that will guide how the organizations will work together.
  - I have been developing budget estimates for the Elk Creek Watershed Council projects that have been included in the plan.
  - PUR has submitted an application to the Bureau of Reclamation on behalf of the Partnership for funds to hire a facilitator for two years. The goal will be the development of the governance documents to define the organizational structure, and the responsibilities of the members in implementing restoration strategies at a basin-wide scale.

### **Fiscal Agent Programs:**

- XVI.) **Douglas County CREP: (Lee Russell)**
- The grant agreement for the 2018-2019 CREP program has been signed. The grant award is \$167,112.50.
- XVII.) **Oregon Weed Board Grants: (Lee Russell)**
- The applications for Woolly Distaff Thistle (\$44,823) and Spurge Laurel, Gorse, and Portuguese Broom (\$47,697) were both fully funded.
  - The grant agreements are being prepared.
  - This will work roughly the same way as the CREP program.. We will be the fiscal agent, and we will contract with Douglas SWCD for implementation.

**Administrative:**

**XVIII.) BLM RAC grants:**

- One of our assistance agreements with the BLM (RAC grant funding) is set to expire next September. Seven (7) of the fourteen (14) projects funded by this agreement have been closed out, but the other seven need to be finished up and the accounting completed. The most significant is the Bacteria Study.
- The other assistance agreement, which includes Bioassessments and Jack Creek Habitat Improvement, expires in 2021.