

# Elk Creek Watershed Council

## March 21, 2017 Board Meeting Minutes

### Board Attendance

- |  |  |  |                                       |
|--|--|--|---------------------------------------|
| <input type="checkbox"/> Susan Applegate         | <input checked="" type="checkbox"/> Joe Coons      | <input checked="" type="checkbox"/> John Kittelman | <input type="checkbox"/> Gene Vroman  |
| <input checked="" type="checkbox"/> Nick Botner  | <input checked="" type="checkbox"/> Kittie Coons   | <input checked="" type="checkbox"/> James Mast     | <input type="checkbox"/> Gene Zuiches |
| <input type="checkbox"/> Harold Burris           | <input checked="" type="checkbox"/> Linda Galetti  | <input checked="" type="checkbox"/> Rick Reinhart  |                                       |
| <input checked="" type="checkbox"/> Brad Chapman | <input checked="" type="checkbox"/> Cindy Johnsrud | <input checked="" type="checkbox"/> Bob Rundell    |                                       |

### Others in Attendance

Jen Bailey, Walt Barton, Lee Russell

### Meeting Minutes

The Board approved the minutes of the February 2017 board meeting (motion by Joe Coons, seconded by Rick Reinhart).

### Treasurer's Report

The Board reviewed the Treasurer's Report of March 14, 2017.

Beginning Balance: 1 February 2017		\$73,186.03
Deposits:	14,455.13	
Checks:	(\$14,162.13)	
Ending Balance: 28 February 2017		\$73,479.03
Deposits		0.0
Outstanding Checks		(\$1,322.00)
Balance		\$72,157.03
Accounts Receivable	0.0	
Accounts Payable	(\$20,688.39)	
Fund Balance		\$51,468.64

Kittie Coons raised concerns that the general fund had dropped so low. Lee explained that he delays invoicing OWEB and BLM for as long as possible, to make the best possible use of the funds (OWEB has more restrictions on the use of its money). Lee will have a reconciliation done by next Tuesday's executive committee meeting. Jamie Mast pointed out that Lee is behind on invoicing for his own time, and asked him to invoice for project management through at least December 2016. Brad Chapman concurred that invoicing shouldn't fall too far behind. Lee has invoiced BLM for project management time, but hasn't tapped the grants for the rapid bioassessment work yet. He got the final action plans from Cascade Environmental for their 2015 survey work, so has paid them. The Board discussed extending the first BLM agreement for one final year, to extend the DNA Study.

The Board approved the Treasurer's Report of March 14, 2017, and Accounts Payable, with the stipulation that the executive committee receive more information at its next meeting (motion by Brad Chapman, seconded by Bob Rundell).

#### Executive Committee and Council Business

Jamie Mast reported that the executive committee and staff have been working on the OWEB council support grant. The application has been submitted. He invited all board members to the executive committee meetings – Tuesdays at La Pinata at 8:00 AM.

#### Bureau of Land Management

Jeff McEnroe reported re e-mail that he is getting started with his instream design work and developing plans for log staging. He met with Mark Villers today with Blue Ridge Timber cutting and he is going to do the North Fork Big Tom Folley project, which will be contracted through PUR.

#### Oregon Department of Fish and Wildlife

Eric gave a presentation at our annual Free Lunch program on March 11<sup>th</sup>. He had nothing else to report.

#### Douglas Soil and Water Conservation District

Walt Barton reported that they got funding for Portuguese broom and gorse.

#### Executive Director

Lee reviewed his Executive Director's Report (*see attached*). Additional points:

The Board discussed OWEB's recommendation not to fund the Jack Creek project.

Rick Sohn replied to the Free Lunch invitation with a \$200 donation!!!

Lee met a new landowner at the Free Lunch who is in the erosion control business, and will consult with him.

#### Old Business

None.

#### New Business

None.

#### Adjournment

As is traditional, Nick Botner made the motion to adjourn the meeting.



# Executive Director Report

21 March 2017

## Current Watershed Restoration Projects - In Progress:

I.) Upper Bills Creek Habitat Improvement: (2015 OWEB Small Grant)

- Completion report is done.

II.) Zuiches Riparian Improvement: (2015 OWEB Small Grant)

- Final Completion report in progress.

## 2013 OWEB Small Grants:

III.) Gilliland Erosion Control:

- Project completed. The 2-year monitoring report is due in June 2017.

## Current Watershed Council Monitoring Projects:

IV.) Bacterial DNA Study (BLM):

- More delays by the Seattle lab.

V.) Watershed Assessment/Bioassessment (BLM):

- The BLM RAC grant for 2017 work was approved by the SW Oregon RAC.
- 100% - \$29,210.
- The OWEB grant was not recommended for funding. We will be able to complete another 10 miles of streams this summer with the RAC funding.
- With the 30 miles of survey we will have, we should be able to get a better idea of what creeks have the highest coho densities, and **why** this habitat is being used. We will be able to use this to explain to landowners what we want to do on their properties, and we will have the baseline data that can show the effectiveness of our restoration projects.

## Current Watershed Council Projects - In Development:

VI.) Headwaters Elk Creek Habitat Improvement:

- The OWEB application was ranked 5 of 17, and has a good chance to be funded.

VII.) Jack Creek Habitat Improvement:

- The BLM RAC application was approved at 64% - \$20,264.
- The OWEB application was not recommended for funding. We haven't seen the comments yet, but it was a much smaller and weaker project without the section where livestock had access to the creek
- The landowner in Reach 1 of Jack Creek has expressed an interest in a project that may coincide with his riparian fencing project.

**VIII.) Yoncalla Creek Livestock Crossing:**

- We have purchased a railroad car bridge for the project. We'll arrange for transport and installation next summer.
- The OWEB small grant has been submitted. It will be voted on in late March.

**IX.) Hardscrabble Creek Habitat Improvement:**

- We are planning to work with the BLM Hydrologist to develop a restoration project on Hardscrabble Creek.

**X.) Elk Creek Fish Passage Improvement:**

- Jen is working with PUR to develop a joint project to improve fish passage at a failing culvert on Elk Creek near the Headwaters project.

**Watershed Council Capacity Grant:**

**XI.) OWEB Council Support Grant:**

- The second part of the application and the 2-year work plan have been submitted.
- The structure for both the website and the Facebook page have been set up. Jen and I have started adding content.

**XII.) Watershed Council Self-Evaluation:**

- OWEB requires a self-evaluation every two (2) years.
- The Executive Committee has completed the OWEB forms.

**Watershed Action Planning:**

**XIII.) Landowner Outreach Grant (BLM):**

- This BLM RAC grant (\$13,310) will begin landowner outreach for rapid bioassessment work in priority sub-basins.

**XIV.) Umpqua Focused Investment Partnership:**

- The partnership met on March 13<sup>th</sup>. The prioritization areas are not quite complete. We're submitting projects that will be included in the final plan

**Other Activities:**

**XV.) 2016 Reports:**

- The annual reports on our RAC grants were submitted.
- The Council's annual report to the county commissioners has been completed.